
From: Cooley, Samantha
Sent: Friday, May 05, 2017 10:07 AM
Subject: 2019 Biennium SITSD Budgets Available

Now that the 2017 Legislative Session has adjourned, SITSD has finalized [rates for the FY 2019 biennium](#). Your SITSD budget is now available to review and download through the [Encompass Budgeting - Agency Interface](#). I have included the following resources should you wish to use them:

1. Encompass Browser Troubleshooting Instructions
 - a. Please note: if you are not a named user in Encompass Budgeting – you will not have access to download. If you have questions regarding access, please submit a service desk ticket.

2. Step by step instructions on how to subtotal your SITSD budget by expenditure code from the Encompass Budgeting Agency Interface
 - a. If you complete the expenditure code subtotalling exercise outlined above, please expect there will be some slight differences due to rounding from *your* total, to the 2019 biennium SITSD/Agency Budget OBPP Report total, referenced in the file path below.

Your SITSD budget totals for the 2019 biennium can also be found in the OBPP Guest Directory:
OBPPGuest(H:)/Forms&Memos/2019 Biennium/2019B Fixed Costs/SITSD/SITSD Allocations - Final

We look forward to working with all of you as we begin a new biennium. If you have any questions regarding your SITSD budget, please feel free to contact us.

Sincerely,

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